



Health & Safety Advisor

The candidate should be 'hands on' and be able to help operatives with safety matters on site as well as communicate with different levels of management, computer literate is a must.

Duties include:

- Monitoring and reporting on HS&S performance for projects as required
- Advising on project health & safety and environmental issues as require
- Promoting good practice relating to health, safety & environmental management
- Supporting client relationship activities as required
- Supporting supply chain activities and the raising of H&S standards
- Advising on compliance with applicable legislation and industry best practice
- Assisting in the investigation and reporting of accidents, incidents and non-conformances and making recommendations for corrective action
- Liaising with statutory bodies as appropriate
- Assisting in the preparation of project H&S plans as required
- Undertaking inspections/audits as required
- Ensuring effective implementation of policies and procedures pertaining to projects for which they are responsible
- Preparation of Risk Assessments, COSHH Assessments, Method Statements and any other Health & Safety Assessment required by the client or company
- Facilitating the implementation of business policies, procedures and processes
- Develop and implement environmental management systems (ISO14001)
- Achieve annual accreditation's as required, e.g. CHAS and Constructionline
- Sharing best practice and learning
- Development and implementation of business continuous improvement strategies, policies, procedures and processes
- Thorough working knowledge of H&S systems through significant job experience & training
- Minimum 5 years' experience.

Recommended qualifications:

- ACQI or Affiliate of IEMA and Tech IOSH
- IEMA Foundation Certificate or equivalent
- NEBOSH General Health and Safety Certificate or NEBOSH Construction Health and Safety Certificate or equivalent
- Experience within a similar role
- Must be flexible and able to work as part of a team and using own initiative
- Excellent communication skills both written and verbal
- Ability to use a range of IT packages including Microsoft Office and bespoke packages
- Literate and Numerate
- Good organisational skills and the ability to prioritise
- Ability to work to deadlines